



UNIVERSITA' DEGLI STUDI DI GENOVA  
AREA RICERCA, TRASFERIMENTO TECNOLOGICO E INTERNAZIONALIZZAZIONE  
SETTORE DOTTORATO E ASSEGNI DI RICERCA

Notice of Public Exam for the admission to the doctoral research courses of the 32<sup>nd</sup> cycle.  
Last date for application submission: 10 June 2016.

Chancellor's Decree n. 1235 of 06.04.2016

THE CHANCELLOR

Having taken the following into account:

- Law 476 of 13.08.1984, published in the *Gazzetta Ufficiale* (Italian Official Gazette, from now on O.G.) O.G. No. 229 of 21.08.1984 concerning the rules and regulations governing grants and Ph.D.s in Universities, and subsequent modifications and integrations;
- Law 398 of 30.11.1989, published in the O.G. No. 291 of 14.12.1989 and subsequent modifications and integrations;
- Article 4 of Law 210 of 03.07.1998, published in the O.G. No. 155 of 06.07.1998 and subsequent modifications and integrations;
- The Decree of the President of the Republic No. 445 of 28.12.2000, published in the O.G. No. 42 of 20.02.2001, containing the legislative provisions relative to administrative documentation, and subsequent modifications and integrations;
- The Decree of the President of the Council of Ministers of 09.04.2001, published in the O.G. No. 172 of 26.07.2001 relating to the uniformity of payment regarding the right to university education;
- The University Student Rules and Regulations issued by the Chancellor's Decree No. 1218 of 16.09.2014, and subsequent modifications and integrations;
- Ministerial Decree, No. 270 of 22.10.2004, published in the O.G. No. 266 of 26.11.2004, containing the modifications to the rules and regulations concerning the rules for the didactic freedom of the universities, approved by the Minister for Universities and Scientific and Technological Research, with decree No. 509 of 3 November 1999;
- Ministerial Decree 18.06.2008 with which the annual amount of the grant to attend the Ph.D. courses has been established at €13,638.47 gross, including social security expenses to be paid by the payee;
- Law No. 240 of 30.12.2010 published in the O.G. No. 10 of 14.01.2011 containing rules and regulations concerning the organisation of universities, academic personnel and employment, as well as Government Power of Attorney to boost the quality and efficacy of the university system;
- The Statute of the University of Genoa, issued by Chancellor's Decree No. 490 of 07.12.2011, published in the O.G. General Series No. 290 on 14.12.2011, and subsequent modifications and integrations;
- Ministerial Decree No. 45 of 08.02.2013, published in the O.G. No. 104 of 06.05.2013, with which the Rules and Regulations relative to the Ph.D. courses were issued and which determine the general criteria and the requirements for the setting up of the Ph.D. courses and the suitability of the venues, as well as the criteria for the establishment of the Ph.D. courses by the authorized institutes;
- The Chancellor's Decree No. 347 of 05.06.2013 containing the University's Rules and Regulations for the Ph.D. Courses and subsequent modifications and integrations;
- Ministerial Decree Prot. 639 of 19.08.2014 for five-year accreditation, equal to three consecutive cycles, of the Ph.D. Courses proposed by the University of Genoa for the 2014/2015 academic year;
- The proposals for the setting up of Ph.D.s – 32<sup>nd</sup> cycle – with administrative seat at the University of Genoa, presented by the University Departments and the relevant coordinating bodies for University research regulated by the Statute;
- The note by MIUR (Ministry of Education, University and Research) Prot. no. 0006363 of 11.03.2016 concerning “Operative indications on the accreditation procedures of Ph.Ds. for the 2016/2017 academic year – 32<sup>nd</sup> cycle.”
- The resolutions of the Academic Senate during the sessions of 23.02.2016 and of 22.03.2016;
- The resolutions of the Board of Governors during the sessions of 24.02.2016 and of 23.03.2016;
- Taking into consideration that according to the note of the Ministry of Education, Universities and Research protocol No. 0006363 of 11.03.2016 the deadline for the evaluation of the proposals for accreditation and confirmation of accreditation put forward by Universities is 15 of June 2016;
- The agreement for the setting up of a doctoral course in “Digital Humanities. Digital Technologies, The Arts, Languages, Cultures and Communication”, entered into 17.06.2014 and the note of the University of Turin protocol No. 14027 of 09.03.2016 of agreement for the 32<sup>nd</sup> cycle;
- The agreement with the Italian Institute of Technology Foundation (Fondazione Istituto Italiano di Tecnologia) for the setting up of doctoral courses in “Bioengineering and Robotics”, “Neurosciences”, “Science and Technology of Chemicals and Materials” and “Science and Technologies for Electronic Engineering and Telecommunications”, and the support of doctoral courses in “Physics” and “Mathematics”, entered into 25.03.2016;
- The “Collaboration agreement between Queen Mary University of London and the University of Genoa” for the implementation of the Joint Doctorate in Interactive and Cognitive Environments (EMJD ICE);

- The agreement with the Bruno Kessler Foundation for the setting up and running of the Doctoral Course in Computer Science and Systems Engineering, entered into 05.04.2016;
- The agreements entered into with external Institutions/Organizations for the financing of grants;
- The resolutions of the Departments of the University of Genoa for the financing of grants.

## HEREBY DECREES

### Article 1 – Implementation

1. There is a public exam for the admission to the 3-year Ph.D. courses – 32<sup>nd</sup> Cycle – as per **Appendix A**, with administrative seat at the University of Genoa.
2. The public exam shall proceed according to the following instructions as indicated in **Appendix A** for each course on the basis of:
  - qualifications/publications;
  - qualifications/publications and an examination;
  - qualifications/publications and an interview;
3. According to the present notice, by qualifications/publications we hereby imply the information contained in the application and in the curriculum vitae, reference letters, research projects, other qualifications mentioned under art. 3, paragraph 2, letter d), and paragraphs 3 and 4 of this public notice.
4. The following information for each course is specified in Appendix A:
  - the Coordinator of the course;
  - the Department or any relevant coordinating body for research;
  - the number of places and grants, specifying the amount and the backers, also in relation to single curricula, if present;
  - any in excess places for persons who have a foreign degree;
  - the amount of the second instalment relative to the contributions for the access and attendance of the course, for graduate students who do not benefit from a grant;
  - the names of partners, in the case of doctoral courses set up in partnership with other Universities and/or public and private bodies with the requirements of high cultural and scientific qualifications;
  - the awarding of dual and/or joint certification, in the case of doctoral courses in association or partnership with other Universities;
  - the information concerning the timetable, the contents and the testing procedures and the research themes for each course or course curriculum.
5. The number of grants may be increased on the basis of special agreements with public and private bodies, to be defined before the expiry date of this public notice.
6. The increase in the number of grants can determine an increase in the number of possible Doctoral candidates. The places in excess as per paragraph 3 of art. 8 of the Rules and Regulations for the Ph.D. Courses of the University of Genoa are excluded from this calculation.
7. Should the Ministry annul accreditation or not authorize it for one or more courses based on the procedures laid out in the note Prot. 0006363 of 11.03.2016, the implementation of the courses involved will be immediately suspended;
8. The information, relative to the courses activated, concerning the possible increase of the number of grants/places according to the previous paragraphs 5 and 6, as well as the timetable of the tests published in Appendix A of this notice of public exam, may be updated/amended on the university internet site at <http://www.studenti.unige.it/postlaurea/dottorati/> up to 15 days before the beginning of the tests.

### Article 2 – Admission Requirements

1. Candidates who – within the expiry date of this public notice – hold a degree which has been conferred according to the rules and regulations in force prior to the reform of didactic freedom in universities, or a specialist/II level degree or an equivalent foreign academic qualification, may apply for the selection procedure without age or citizenship limitations. Candidates who obtain their degree after the expiry date of this notice shall be conditionally admitted as long as they receive their degree within the final date of 31 October 2016.
2. In the case of a degree obtained abroad and judged suitable, if the qualification has not yet been deemed equivalent, the candidate shall require that this recognition be granted for public exam purposes only. In such cases candidates shall also enclose the following documents:
  - a) a translation of the academic qualifications duly notarized by the Italian diplomatic or consular office of the country in which the qualifications were achieved;
  - b) a “Dichiarazione di Valore” (Declaration of Worth) of the qualifications drawn up by the same consular body.
3. The decree of equivalence shall be accepted solely for admission to the public exam and to enrol on the course.
4. If the Italian diplomatic or consular office does not provide the documentation in time to apply, one should enclose all the documentation available.  
The consequent decree of equivalence shall be accepted on condition that the legal translation and the “Dichiarazione di Valore” (Declaration of Worth) be presented within the deadline for enrolment on the courses for the candidates who have been admitted.
5. The issuing of the above-mentioned documentation and of a residence permit to participate in the tests and to attend the course to foreign nationals is regulated by the note of the Ministry for Education, Universities and Research, “Rules and regulations concerning the access of foreign students to courses for the academic year 2016-2017), available at the following address <http://www.studiare-in-italia.it/studentistranieri/>.

### Article 3 – Application

1. Applications for the selection procedure shall be submitted by means of the online procedure available at the address <http://servizionline.unige.it/studenti/post-laurea/dottorato>, **by 12 noon (Italian time) of 10 June 2016** (the expiry date of the public notice).

The application date of submission is certified by the electronic system which, at the expiry of the deadline, will no longer allow access and the sending of the application. The electronic system will issue a receipt of the enrolment on the public exam, which the candidate must print out, sign and present when and if admitted to the course.

2. Applications shall report (self-certification) – under the candidates’ responsibility and at the risk of exclusion from the public exam – the following information:

- a) the applicant’s full name, tax code, date and place of birth, place of residence, contact telephone number and postal address chosen for the purposes of this selection. Foreign nationals should supply an address in Italy, otherwise that of their Embassy in Italy as the agreed place of domicile. Tax codes can be omitted by foreign applicants if unavailable, though this should be clearly stated;
- b) the title of the Ph.D. course, and, if required, the curriculum and the research theme the candidate is applying for. The candidate may present his/her application for admission to no more than **two curricula** of the same course. **Please note that a separate application must be filled in for each course and/or specialization chosen. Applications submitted after 12 noon of 10 June 2016 shall not be taken into consideration.**
- c) the applicant’s citizenship;
- d) the type and name of degree held, date, grade and name of the awarding University or the equivalent qualification granted by a foreign University, as well as the documentation in which its equivalence has been granted or the request for equivalence issued for admission purposes only as per art. 2. Should the candidate graduate after the expiry date for admission to the public exam selection procedure, as long as he/she holds a degree within and not later than **31 October 2016**, he/she shall be conditionally admitted and shall, **at the risk of exclusion**, complete the application by means of self-certification of the degree awarded to be presented to the *Servizio Alta Formazione*, by fax to the following number +39 – 010 - 2099539 enclosing a copy of a valid document of identity, **within and not later than 31 October 2016 (postmarks will not be accepted as proof of posting)**;
- e) the possible situation of ‘grant holder from a foreign country’ or ‘grant holder within a specific syllabus of International Mobility’;
- f) only for the public exam selections that involve an interview: a statement whereby the candidate indicates the foreign language s/he wishes to prove knowledge of during the interview;
- g) only for foreign students participating in selections based on an interview: adequate knowledge of Italian;
- h) only for the public exam selections that involve qualifications and publications: adequate knowledge of English;
- i) a commitment to communicate each/any change in residence or address in time;

3. Candidates may choose not less than one and not more than three referees to support their candidature, except for those courses in Appendix A which exclude the presentation of reference letters. The referees must be university professors or experts in the subject. The referee letters must be sent directly by the referees, within the expiry date of the public notice exam, to the Coordinator of the doctoral course to the address indicated in Appendix A. The names, status and work place of the referees chosen by the candidates must be stated in the applications.

4. The following documents should also be attached by means of the on-line procedure:

- a) a valid identity document, both sides should be scanned if it is an identity card or a driving licence;
- b) the candidates’ *curriculum vitae et studiorum*. The above-mentioned *curriculum* may include all the information relevant to the subject themes of the doctoral course the candidate is applying for. This information, for example, may concern: previous research and/or work experience, any other qualifications (study qualifications included), certifications, publications, patents, etc.;
- c) a research project concerning one or more research themes of the doctoral course candidates are applying for as indicated in Appendix A (10 pages maximum);
- d) a document containing the title and a brief description of their dissertation, as well as a list of the examinations, the marks and, if possible, a brief description of the relative syllabuses;
- e) any other qualifications/publications relative to the research themes dealt with in the course, each one not more than 10 pages long;
- f) only for those candidates who are applying as ‘grant holders from a foreign country’ or ‘grant holders within a specific syllabus of International Mobility’: documentation confirming the grant;
- g) any other documents required by the single courses or curricula indicated in Appendix A

All attached documents must be in PDF format.

5. The documents as per the previous paragraph 4 may be either in Italian or English. Please refer to Appendix A for information on the submission of documents in other languages.

6. Pursuant to the Decree of the President of the Republic of the 28 December 2000, No. 445, the statements in the applications will be signed in the document as per paragraph 3, point g) and shall also have the status of self-certification; in the case of false documents and false statements penal sanctions foreseen by art. 76 of the above-mentioned decree 455/2000 shall be applied. Should the rules and regulations concerning substitute statements (D.P.R. n. 445/2000 and subsequent modifications and integrations), not be applicable, candidates *are* however responsible (from a civil, administrative and penal point of view) for their statements.

This Administration reserves the right to ascertain the truthfulness of such statements – as governed by laws in force. Candidates who make false statements shall automatically be excluded from enrolment and any grants awarded shall be retroactively withdrawn. Further administrative and/or penal sanctions foreseen by the laws and legislation in force may also be applied.

7. The University Administration cannot be held responsible for documentation which goes astray due to mistaken indications of residence and postal address given by candidates and / or due to the fact that candidates have not communicated any changes or have communicated them too late. Furthermore, this office cannot be held responsible for any mistakes in postal or telegraphic delivery.

**8. The University reserves the right to enforce, even after the public exam is over, sanctions which exclude candidates who have failed to comply with or meet up to requirements herein established.**

#### Article 4 – Admission Procedures

1. Selective assessment for admission to the research doctoral courses is mainly concerned with establishing the candidates' aptitude for scientific research and is carried out by each Commission in the following manner:

a) in the selections based on qualifications/publications, the Commission shall previously establish the criteria for the comparative assessment of the qualifications/publications, also to determine their suitability, and will then draw up the classification list of candidates who have qualified;

b) in the selections based on qualifications/publications and an interview, the Commission shall previously establish the criteria for the comparative assessment of the qualifications/publications, also to determine their suitability and the criteria to evaluate the interview.

It will then draw up the classification list of candidates who have qualified for the interview; before the interview, the relative classification list of the candidates shall be posted in the Department / specific areas for the research courses.

The interview will include the illustration of the research activities the candidate is interested in, also on the basis of previous activities stated in his/her *curriculum vitae et studiorum*, without prejudice to any different instructions described in Appendix A. The pass mark for the oral test is at least 40/60.

During the interview the candidate shall also prove his/her proficiency in a foreign language.

c) in the selections based on qualifications/publications and tests, the Commission shall previously establish the criteria for the comparative assessment of the qualifications/publications, also to determine their suitability, and the criteria and manner of evaluation of both the public notice exams (written test and interview).

It will then draw up the classification list of candidates who have been admitted to the tests, which shall be posted in the Department / specific areas for the research courses.

The exams consist in a theoretical and/or practical test, relative to the subjects and according to any other indications described in Appendix A, and an interview.

The pass mark for the theoretical and/or practical test is at least 40/60.

The interview consists in the discussion of the first test and the description of the candidate's research area of interest, also on the basis of previous activities stated in his/her *curriculum vitae et studiorum*, without prejudice to any different instructions described in Appendix A. The pass mark for the interview is at least 40/60.

During the interview the candidate shall also prove his/her proficiency in a foreign language.

2. Whatever the type of public exam, should candidates obtain equal marks, grants shall be awarded on the basis of their income, as per the Decree of the President of the Council of Ministers 9 April 2001, whereas, for places without a grant, priority shall be given to the youngest candidate.

3. In order to sit the exams, candidates shall be asked to exhibit a valid identity document.

#### Article 5 – Examining Commissions and their Functions

1. The Chancellor, at the request of the Teaching Body, appoints, by means of a decree, the commissions charged with the task of carrying out the selective assessment of the candidates. The commissions are made up of at least 3 university professors for each course; they may be integrated by not more than 2 experts, who may also be foreign nationals, from public and private research institutions and structures.

2. Each examining commission shall establish the assessment criteria before viewing the applications and documentation submitted by the candidates.

3. At the close of each selection interviewing session the examining commission will draw up a list of the names of the candidates examined and their respective marks. The list, after having been undersigned by the President and Secretary of the commission, shall be posted the same day on the department notice-board, or that of another facility, where the exam took place.

4. Once the public exam tests have all been completed, the commission shall draw up the general list of successful candidates based on the sum of the marks achieved by each candidate in the single tests.

5. The final lists shall be announced on **10 August 2016**, and will appear solely on:

- the noticeboard of the relevant research Departments/specific areas for the research courses;

- the noticeboard of the University;

- on the Internet address

<http://www.studenti.unige.it/postlaurea/dottorati/>

**No information whatsoever shall be posted to candidates' domicile.**

#### Article 6 – Admission to the Courses

1. Candidates are admitted to the courses according to the order in which they appear on the final list until all available places have been assigned.

2. Candidates successfully positioned in the final list for a place in more than one doctoral course or curriculum **shall choose** only one of them, under penalty of expiration, according to the terms indicated in article 8.

3. Research grant holders adequately positioned on the final classification list shall be admitted to the courses without being entitled to a grant. They shall nevertheless maintain their research grant.

4. State employees admitted to the doctoral courses during the regular length of time for the course benefit from the leave provided for by collective bargaining or, for civil servants, special leave of absence for study purposes, compatibly with the needs of the administration they belong to, according to art. 2 of Law No. 476 of 13.08.1984, and subsequent modifications, with or without allowance and excluding an explicit waiver, only if they have enrolled for the first time in a doctoral course, whatever the specific field.

5. Those enrolled in a medical specialization course in the University of Genoa may be admitted, if they win the public exam, to jointly attend the doctoral course in the same University only if it is the last year of the school of specialization and on condition that joint attendance is compatible with the activities and commitment requested by the school, and prior to permission granted by the board of the actual school. During the year of joint attendance the resident / post-graduate student may not receive the doctoral grant.

6. However, the total number of candidates admitted to the courses shall in no case exceed the total number of places available, except for the places in excess as per paragraph 3 of art. 8 of the Rules and Regulations for the Doctoral Research Courses of the University of Genoa.

#### Article 7 – Grants

1. Grants are assigned according to the order of the final classification list.
2. Candidates who have been assigned the right to a grant may, in relation to the number and type of grants available, choose one among the various grants according to the order of the final classification list.
3. In the case of equal grades, the evaluation of candidates' incomes prevails for the assignation of grants, as per D.P.C.M. 9 April 2001.
4. However, candidates who have been awarded a grant for a doctoral course – albeit for a single year – may not benefit from it twice.
5. The simultaneous use of other study grants is not allowed, except for those awarded by national or foreign institutions which integrate student research activities or training by means of trips abroad.
6. The annual gross amount including social security expenses to be paid by the recipient of each grant is indicated **Appendix A**.
7. The doctoral grant is paid in monthly instalments, it lasts one year and is renewed following the positive evaluation of the teaching body showing that the candidate carried out the research activities in a regular and fruitful way during the previous year.
8. The amount of the doctoral grant shall be increased by 50% for an overall period of not more than 18 months, if the graduate student is authorized to by the teaching body to carry out research abroad.
9. Starting from the first year, each graduate student will have, besides the grant, a budget for research activities in Italy and abroad which will not be less than 10% of the grant. If the graduate student does not receive positive evaluation for the renewal of the grant, or forfeits it, the amount not used is available to the University for the same purposes.
10. The grants of the doctoral research courses are subject to the payment of INPS (National Social Insurance Agency) contributions for separate management according to Law No. 335 of 8 August 1995, art. 2, paragraph 26, and subsequent modifications, two thirds charged to the administration and one third to the grant holder. Graduate students benefit from all the associated rights and protection. Study grants enjoy fiscal concessions referred to in art. 4 of Law No. 476 of 13.08.1984.

#### Article 8 – Application schedule and contents

1. Candidates who have been admitted to the doctoral courses shall hand in or send their enrolment applications to Area didattica e studenti (Didactic and student area), Servizio Alta Formazione (High level academic training services) - via Bensa, 1 – 2<sup>nd</sup> floor – Genova - according to the following deadlines.

|   |  |
|---|--|
| Within 10 August  | publication of final lists   |
| Thursday 1 September  | opening of enrolments for candidates who have been assigned a grant  |
| <b>Wednesday 7 September</b>  | <b>last enrolment date for candidates who have been assigned a grant</b>   |
| Thursday 8 September  | publication of the list of names for places with remaining grants on the website<br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a>        |
| <b>Wednesday 14 September</b>   | <b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 8/9/2016</b>   |
| Thursday 15 September   | publication of the list of names for places with remaining grants on the website<br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a>        |
| <b>Wednesday 21 September</b>   | <b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 15/9/2016</b>  |
| Thursday 22 September   | publication of the list of names for places with remaining grants on the website<br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a>        |
| <b>Wednesday 28 September</b>   | <b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 22/9/2016</b>  |
| Thursday 29 September   | publication of the list of names for <b>places with remaining grants</b> on the website<br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a> |
| Thursday 29 September   | publication of the list of names for <b>places without grants</b> on the website<br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a>        |
| <b>Wednesday 5 October</b>  | <b>last date for the enrolment of candidates who have been assigned a grant according to the publication of 29/9/2016 and of candidates without grants published 29/9/2016</b>                                 |
| <b>The timing of any other repechages for places with and without grants will be published on the website page</b><br><a href="http://www.studenti.unige.it/postlaurea/dottorati/">http://www.studenti.unige.it/postlaurea/dottorati/</a> |  |

The above-mentioned dates are binding under penalty of expiration and postmarks shall not be deemed acceptable as proof of posting.

If applications are not sent in within these dates, it will be considered as a withdrawal from the place with or without a grant. Even candidates who have not yet graduated must respect the aforementioned deadlines, besides having to send the required self-certification by the 31/10/2016.

If applications are sent by post, they must be sent in advance by fax to +39 - 010-209 9539 within the above-mentioned deadline.

2. The winners, besides stating their personal data and indicating the course and, if requested, the chosen curriculum, shall also state the following in their applications:

- a) that they have not enrolled in any other doctoral course or other study course which assigns an academic qualification, even from another University or that they are enrolled on the last year of a medical specialization course in the University of Genoa and have obtained permission from the school board;
- b) that they will attend the doctoral course exclusively and full time according to the teaching body's instructions;

Grant holders shall also declare that:

- c) they have never before been awarded grants for doctoral studies;
- d) they will not add this grant to any other grant whatsoever except for those awarded by national or foreign institutions which may help to integrate doctoral research activities with trips abroad;

3. Enrolment applications should also include:

- a) a photocopy of an identity document, both sides;
- b) a passport photograph;
- c) only for those who do not benefit from a grant: the receipt of the payment of the first instalment of the enrolment and attendance fee. The amount of the first instalment will be made known by a relevant notice at the following address: <http://www.studenti.unige.it/postlaurea/dottorati>. Grant holders should just pay the sum of the revenue stamp equivalent to € 16.00.
- d) For all students who must pay the regional right-to-study tax as per Regional Law 27.06.2012, No 22: receipt of the payment.
- e) The above-mentioned payments can be carried out online or by means of a bank payments slip (bollettino bancario freccia) according to the indications provided at the address [http://www.studenti.unige.it/tasse/pagamento\\_online](http://www.studenti.unige.it/tasse/pagamento_online).

#### **Article 9 – Withdrawals and Prohibitions**

1. Enrolment on another course which assigns an academic qualification, even from other Universities, is not allowed, except for medical specialization courses, according to the instructions in art. 6, paragraph 5.
2. Doctoral students with grants who drop out of the course during the year have the right to keep the portion of the grant which corresponds to the period of activity, if and only if the Teaching Body states that the students' activities up to that moment were regular and fruitful.
3. Candidates who are found to have made false statements shall be excluded from the course. Criminal punitive measures for the issuing of false documentation and untruthful statements may also be applied.

#### **Article 10 – Access and Attendance Fees**

1. Graduate students who do not benefit from a grant shall pay access and attendance fees in two instalments as follows:
  - a) the first instalment shall be paid on enrolment.
  - b) the second instalment, specified in Appendix A) for each course, shall be paid **by 30 June 2017**.
2. The regional right-to-study tax as per art. 8, paragraph 3, lett. c), shall be paid on enrolment by all graduates who must pay as per Regional Law 27.06.2012, No 22.
3. Each year taxes and university contributions, including the above-mentioned regional tax, may vary according to the decisions of the competent Bodies. The amount of the second instalment for each course is established yearly for all the active cycles.
4. If payments are not carried out according to the above-mentioned terms, interest shall be paid on arrears.

#### **Article 11 – Organisation of the Courses**

1. The course starts officially on 1 of November 2016 and lasts three years.
2. Admission to the doctoral course involves an exclusive and full time commitment, apart from the possibility of a specific discipline in relation to what is foreseen in art. 6 paragraph 4.
3. With the approval of the Teaching Body, doctoral students may take part in research activities carried out by the University provided they are in line with their academic studies.
4. Regardless of the subject theme chosen by the candidate as per the aforementioned art. 3, paragraph 3. letter c), during the course the doctoral student shall carry out the research assigned to him/her by the Teaching Body.
5. Doctoral students, as an integral part of their educational process may, subject to the Teaching Body's permission and without any increase to the grant, undertake support teaching in degree courses and II level degree courses, as well as supplementary teaching, as long as it is well within the maximum limit of forty hours for each academic year. Medical doctoral students may take part in clinical-healthcare activities. Once the third year of the doctoral course is over, this limit is cancelled.
6. Doctoral students may take leave of absence from the course in the following cases which shall be fully and duly certified: maternity, paternity, illness, postgraduate Master degree attendance or attendance of a Tirocinio Formativo Attivo (active apprenticeship for teachers) in the University of Genova. Absences may be made up at the end of the course. Should this prove unfeasible, graduate students shall sit the final doctorate examinations with the graduate students of the following Ph.D. cycle. Should the course interruption last more than 30 days, grants shall be immediately withdrawn.
7. At the end of each year, doctoral students shall present the Teaching Body with a detailed written account of the activities carried out. The Teaching Body may ask for the account to be discussed according to procedures it has established. Then the Teaching Body, after conferring with the tutor, shall decide on admitting the doctoral student to the following year or to the final exam; should a student's performance be insufficient, they shall ask the Chancellor to order the exclusion of the doctoral student from the course.
8. Before the beginning of each course year, the graduate students, who have been successfully admitted as per the above paragraph, shall apply for enrolment for the following year. Students shall also – if required – pay the first instalment and the regional tax as per art. 10, paragraph 1, letter a), in the amounts established yearly.

#### **Article 12 – Conferment of Qualification**

1. The qualification of Postgraduate Doctor, abbreviated: "Dott.Ric" i.e. "Ph.D.", is awarded once the course is over following a public discussion of a research dissertation which will contribute to the improvement of knowledge or methodologies in the chosen field of

research. At the end of the discussion, the dissertation, with a joint written motivated decision of the examining commission, is either approved or rejected. The examining commission, with unanimous vote, may assign first class honours for outstanding scientific results.

**Art. 13 – Personal Data Protection**

1. The personal data supplied by candidates will be collected by the University of Genoa, “Area ricerca, trasferimento tecnologico e internazionalizzazione (Research, Technological Transfer and Internationalization Area) - Settore dottorato e assegni di ricerca (PhD and Research Grants Sector)” and “Area Didattica e studenti (Didactic and Student Area) – Servizio alta formazione (High level academic training services) – Settore alta formazione (High level academic Sector)” and used for selection and career procedures of the graduate students as per Legislative Decree/Executive Order (D.L.vo) No. 196 of 30.06.2003.

**Article 14 – Availability and Information**

1. This notice of public exam is available on the website of the University of Genoa at the following address <http://www.studenti.unige.it/postilaurea/dottorati/>. Further information may be obtained directly from the “Area ricerca, trasferimento tecnologico e internazionalizzazione - Settore dottorato e assegni di ricerca” at the email address dottorato-assegni@unige.it.

Signed by THE CHANCELLOR